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मुख्यालय, कर्मचारी राज्य  
बीमा निगम  
श्रम एवं रोजगार मंत्रालय, भारत  
सरकार  
पंचदीप भवन, सी.आई.जी.मार्ग:  
नईदिल्ली -110002.

Headquarters, Employees' State Insurance  
Corporation  
Ministry of Labour & Employment, Government of  
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Panchdeep Bhawan: C.I.G. Road:  
New Delhi – 110 002



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No.U-16/30/130/2024-ProcCell/EquipSpec/890447

18-09-2024

To

**Deans, All ESIC PGIMSR's Medical & Dental Colleges  
Medical Superintendents - All ESIC Hospitals**

**Subject: Standard specifications of equipment 'ENT Microscope' for  
utilization by User units/ESIC Institutions - reg**

Respected Sir/Madam,

Reference captioned subject, please find enclosed specifications and cost estimation recommended by duly constituted committee (comprising of experts from ESIC Institutions as well as external experts from premier/other Government Institutions) and approved by Director General, ESIC for the following equipment for utilization by ESIC Institutions.

The approximate cost as per the specifications annexed (enclosed) is detailed below:

S.No.	Name of Equipment	Estimated Cost in Rs. (excluding CMC)
1	ENT Microscope	Rs. 01 Crore (Rupees One Crore Only)

a) These specifications are prepared broad based for utilization of ESIC Institutions/User units however considering technological updation, any technical modifications (generic) & additional terms and conditions for the purpose of tender may be incorporated by respective ESIC Institutions after duly evaluating local factors as per user requirement in due adherence to ESIC Medical Equipment Manual and procurement guidelines (GeM/GFR/CVC/MII), other statutory guidelines inter-alia to maximize participation, competition and bidding.

b) All User units are advised to evaluate cost benefit analysis, HQRS sanction/approval for each equipment, ESIC norms, Delegation of Powers, in-house infrastructure & manpower, budgetary provisions while ensuring strict compliance to GFR, GeM, CVC, Make in India, other statutory guidelines, ESIC Medical Equipment Manual inter-alia prior to procurement of equipment.

c) GeM being dynamic, ESIC Institutions are advised to ensure due diligence and thoroughly assess cost estimations prior to tendering/bidding. References for Cost estimation is to be taken from GeM (GeM contracts/Supply orders etc) however, in cases where GeM references are not available, estimated rates should be certified based on market survey/other means by User unit as prescribed in Equipment Manual, Manual of Procurement of Goods inter-alia.

d) If the cost of equipment is beyond DOP/outside ESIC norms, in principle sanction/approval is to be taken from Hqrs' office by Dean/MS of ESIC Institution/User unit as per requirement (if any) and proposal with duly filled equipment proforma for each equipment with full justification, recommendation and cost benefit analysis (duly vetted by local finance and accounts) may be sent for further action at Hqrs' office.

It is once again reiterated that it is the sole responsibility of the Head of the Institution to ensure that procurement done by respective user units should strictly adhere to ESIC Equipment norms and mandatory adherence of all procurement guidelines (GeM, GFR, CVC, MII) of Govt. of India, other statutory guidelines inter-alia and ESIC Medical Equipment Manual while ensuring generic specifications, availability of infrastructure, manpower, approval for starting the services issued from ESIC Hqrs, cost benefit analysis, rate reasonability & optimum utilization along with local financial concurrence/vetting such that in no case an equipment remains unutilized after procurement.

This issues with the approval of Medical Commissioner(Procurement).

Yours Sincerely,

**Encl: Specifications**

Dy. Medical Commissioner(PC&RC)

Copy to:

1. All Zonal Medical Commissioners.
2. PPS to DG/CVO/FC and PPS to MC(MA)/MC(ME),MC(MS),MC(PC).
3. WCM, Hqrs with request for uploading on ESIC website.