



कर्मचारी राज्य वीमा निगम  
श्रम अने रोजगार मंत्रालय, भारत सरकार  
**कर्मचारी राज्य वीमा निगम**  
(श्रम और रोजगार मंत्रालय, भारत सरकार)  
**EMPLOYEES' STATE INSURANCE CORPORATION**  
(Ministry of Labour & Employment, Govt. of India)



जनरल हॉस्पिटल, नरोडा / जनरल अस्पताल, नरोडा /  
**General Hospital, Naroda**  
नरोडा रेल्वे क्रॉसिंग पास, हिममतनगर हाईवे, पी.ओ. कुबेरनगर, अहमदाबाद, गुजरात-382340  
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No.: 373/A/22/11/WorkAllotment/2022-Estt.

Date: 07-08-2024

### **Office Order No: 100/2024**

In pursuance of H.Q. Circular No. Z-17/12/1/2021-E.I(DPC) dated: 23-06-2023, Competent Authority has ordered to re-allocate following work with immediate effect:

Sl. No	Name of Officer/Official & Designation	Present work allocation	Work allocation ordered now	Link officer/Official (when regular officer is on leave)
01	Shri Mahesh Parikh, Dy. Director	Admin/Medical Admin Branch, Nodal Officer of e-Office, CRI Branch, General Branch, Vigilance Branch, Legal Branch, RTI Branch, Public Grievance Branch, Rajbhasha Shakha, IT Branch.	Account & Finance Branch	<b>AMS (I/C)</b>
02	Shri Dharmesh M. Parmar, Asst. Director	Account & Finance Branch	Admin/Medical Admin Branch, Nodal Officer of e-Office, CRI Branch, General Branch, Vigilance Branch, Legal Branch, RTI Branch, Public Grievance Branch, Rajbhasha Shakha, IT Branch.	
03	Shri Chirag Solanki, Asst.	Account & Finance Branch	General Branch + <b>Medical Admin</b> (related work of NABH, NABL, PMJAY, State Co-Ordinator, RTI)	<b>For General Branch</b> as mentioned in the work allocation sheet (same as in place of Shri Chintan Rathod) dated 14.02.2024. <b>For Medical Admin</b> Shri Suraj Jha, LDC.
04	Shri Chintan Rathod, UDC	General Branch + <b>Medical Admin</b> (related work of NABH, NABL, PMJAY, State Co-Ordinator, RTI)	Account & Finance Branch	Shri Chintan Trivedi, Asst.
05	Smt. Archana Dwivedi, Asst.	CRI	Account & Finance Branch	--

**Note:** -

1. No extra remuneration will be paid for the additional work. The above allotted work should be strictly followed. However, the competent authority has the right that he can give additional work to the above official or reduce it as per his discretion.
2. In order to facilitate mapping in the E-Office, it is also instructed all above employees to inform the local administrator of the E-Office for any future absences.
3. Joining/Charge report may be sent to Admin Branch in due course.

Hindi version will follow.

**(Mahesh D Parikh)**  
**Deputy Director (Admin)**

**To,**

1. The Concerned employees.
2. The B.O. (All Branches) ESIC GH Naroda, for information & further necessary action.
3. Rajbhasha Shakha, ESIC GH Naroda, for Hindi translation.
4. File/Notice Board/Website.