



कर्मचारी राज्य बीमा निगम  
श्रम अने रोजगार मंत्रालय, भारत सरकार  
**कर्मचारी राज्य बीमा निगम**  
(श्रम और रोजगार मंत्रालय, भारत सरकार)  
**EMPLOYEES' STATE INSURANCE CORPORATION**  
(Ministry of Labour & Employment, Govt. of India)



जनरल हॉस्पिटल, नरोडा / जनरल अस्पताल, नरोडा /  
**General Hospital, Naroda**  
नरोडा रेल्वे क्रॉसिंग पास, हिममतनगर हाईवे, पी.ओ. कुबेरनगर, अहमदाबाद, गुजरात-382340  
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No.: 373/A/22/11/WorkAllotment/2022-Estt.

Date: 12-08-2024

**Office Order No: 104/2024**

Competent Authority has ordered to re-allocate following work with immediate effect:

SI No	Name of Officer/Official	Designation	Present work allocation	Work allocation ordered now	Link officer/Official (when regular officer/official is on leave)
01	Dr. Paresh K. Bhavsar	CMO (NFSG)	AMS (I/C)	OPD (I/C)	--
02	Dr. Kamlesh Naveen Shah	Specialist Gr. I	Anaesthesia Dept.	AMS (I/C)	Dr. Kalpana R Khubchandani, Specialist Gr. I
03	Dr. Jaykumar Pancholi	CMO	OPD Duty, Nodal Officer of PMJAY	SST (I/C) & Nodal Officer of PMJAY	Medical Store (I/C) : vice versa
04	Dr. Paresh Parmar	CMO	SST (I/C)	OPD/Shift duty	--
05	Shri Saurabh Karsanbahi Gohel	UDC	SST Branch	Admin/Medical Admin (related work of NABH, NABL, PMJAY, State Co-Ordinator, Misc. data, etc.), PG Branch, Legal Branch	For PG & Legal Branch- Shri Saurav Suman, UDC For Medical Admin- Shri Suraj Jha
06	Shri Saurav Suman	UDC	Vigilance Branch (except Property related work for Group A & B), PG Branch, Legal Branch, Rajbhasha Shakha	Vigilance Branch (including property related work of all Group), Rajbhasha Shakha	For Vigilance Br. - Shri Kamlesh Parmar, Asst. For Rajbhasha Shakha- Shri Suraj Jha, LDC
07	Shri Chirag Solanki,	Asst.	General Branch + <b>Medical Admin</b> (related work of NABH, NABL, PMJAY, State Co-Ordinator, RTI)	General Branch + CRI	Shri Saurabh Bable, UDC.
08	Shri Rakesh Meena**	MTS	Medical Store	Dispatch Section	Kum. Madhuri Kumari, MTS
09	Shri Nethi Naga Venkata Sai Pavan Teja**	MTS	F&A, Dispatch Section	F&A Branch	--

**Note:-**

1. Dr. Biren Fadia, CMO (NFSG), will work as HoD-I/C of Ortho Dept. only *in lieu of* OPD (I/C) & regular work of NABH, MGPS.
2. Dr. Kalpana R Khubchandani, Specialist Gr. I, will work as HoD of Anaesthesia Department and in absence of Dr. Kalpana, AMS (I/C) will look after the work of HoD (Anaesthesia) in addition to work of AMS and vice versa.

3. It is pertinent to note that competent authority may assign any medical officer as a link officer for any branch or work in the case that both the regular and link officers are absent.
4. No extra remuneration will be paid for the additional work.
5. In order to facilitate mapping in the E-Office, it is also instructed all above employees to inform the local administrator of the E-Office for any future absences.
6. \*\*Shri Rakesh Meena, MTS, may be relieved from Medical Store after posting of contractual Pharmacists through outsource agency and till joining of Shri Rakesh Meena, SI. No. 09 will look after the work of Dispatch Section.
7. Joining/Charge report may be sent to Admin Branch, in due course.

Hindi version will follow.

(Dharmesh Kumar )  
Assistant Director (Admin.)

**To,**

1. The Concerned employees.
2. The B.O. (CRI, Vigilance, Gen. & Fin & A/C Br.) ESIC GH Naroda, for information & further necessary action.
3. The AMS (I/C)/Medical Store (I/C)/SST (I/C), ESIC GH Naroda, for information & necessary action.
4. The DNS (I/C), ESIC GH Naroda, for information & necessary action.
5. Rajbhasha Shakha, ESIC GH Naroda, for Hindi translation.
6. IT Manager for uploading this order on website of this hospital.
7. File/Notice Board/Website.